

The City of Eminence advertised for a public hearing for a land and water grant application for 6:00 p.m. this date; but due to no longer needing to hold the hearing and having no one present for the hearing it was not held.

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, March 10, 2014 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Polly Troxell, Tom Shroyer, Treva Browning, Danny Meadows, Lee Ann Armstrong, and Leo Mason. Absent were none. Also in attendance were Attorney William Brammell, City Clerk Sandra Doane, Public Works Director William Smith, Police Chief Carey Duncan, Police Major Kevin Kemper, Police Officer John Bailey, Citizens Ethan Smith and Jason Smith; and Henry County Local Representative Will Phillips.

Mayor Stephens called the meeting to order at 6:15 p.m. Pledge of allegiance held.

Subject: County Business – Magistrate Scott Bates was not present to give an update on County business.

Subject: Henry County Local Representative – In the absence of Brad Bowman, Will Phillips introduced himself to the Council as the new attendee and representative of the Henry County Local.

Subject: Eagle Scout Service Project – Ethan Smith introduced himself and his father, Jason Smith. Ethan explained that he needs to complete a community project to fulfill his requirement to attain the rank of Eagle with the Boy Scouts. Ethan presented proposals for consideration by the City with one option being for him to install two benches on the walking trail that would match the one currently there. The second proposal would be to construct four new picnic tables for installation at the pavilions at Coach D Park. He would be totally responsible for all the necessary fund raising for the purchase of the benches or supplies to build the tables along with any other necessary supplies. All labor would be provided by him and his fellow scouts. The scout leaders would provide all support and supervision of the project. The project has to be completed by July 31, 2014. Discussion held. Motion made by Member Troxell to approve the proposal for installation of two benches with the location to be either on the trail as proposed or in the park with this to be determined between the Mayor and Ethan Smith. Motion seconded by Member Mason. On a call for vote by Clerk Doane, all members present voted “Yea”.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on February 10, 2014 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

REPORTS:

Subject: Police Department Report – Police Chief Carey Duncan reviewed the monthly activity report with council. Chief Duncan reported they had 178 total contacts for the month. Five individuals were arrested on seven separate charges. The Department had one DUI and no other alcohol related charges this month. Chief Duncan asked Council to amend the fuel report to show 421.4 gallons of gas at a cost of \$1,372.37.

Chief Duncan reported no current property ordinance citations issued; however they are working on servicing of a citation to a property owner on North Main. Member Meadows stated there is a large amount of junk on the former Big Henry property on Elm Street which needs removing including couches and mattresses. Mayor Stephens will look into this.

Chief Duncan reported that Lieutenant Jones is out for several months on a workers comp related injury and surgery. Subsequently the Mayor has hired a part-time/temporary officer – Officer John Bailey who comes from the Shelbyville Police Department and prior to that from the City of Bluefield, West Virginia. During his time at West Virginia he saved the life of a fellow officer. Mayor Stephens stated that in addition to covering for Lt. Jones, Officer Bailey will be covering vacations and training which should reduce the amount of overtime for the department. Officer Bailey stated he lives about five minutes from town on Washburn Road in Shelby County.

Member Armstrong asked if the department is still visiting the school. Chief Duncan stated that they were usually there from about 7:00 a.m. to 10:00 a.m. and at all the tournaments.

Chief Duncan stated that the new cruiser is in service now and they are ready to surplus one of the vehicles out. Chief Duncan recommended that the City get rid of the 2005 Ford Crown Vic cruiser which has approximately 143,000 miles on it and being driven by Officer Wilson. Motion made by Member Meadows and seconded by Member Armstrong to declare the 2005 Ford Crown Vic as described above as surplus property and to authorize it for sale per statute with the original purpose of the vehicle being to serve as a police cruiser and with it no longer being needed. On a call for vote by Clerk Doane, all members present voted “Yea”. Member Meadows inquired how long it would take for the cruiser to be ready to sell. Chief Duncan stated probably within 30 days. Mayor Stephens asked Chief Duncan to let him know when all

the equipment has been taken off so he can advertise it for sale. Inquiry made about the equipment from the cruiser. Chief Duncan stated they would keep some of it if usable for a backup with the remainder available for surplus by the City.

Subject: Public Works Department Report – Public Works Director William Smith reviewed the monthly activity report with council. Mr. Smith reported that the Water Works has put handheld meter readers into service last month and will be starting the project to eventually go to all radio read service. This has eliminated the need to carry paper sheets for meter entry and also manual meter reading entry by office personnel.

Mr. Smith reported they will be patching the many areas in various streets from water main breaks within the next two weeks. Mr. Smith reported we have some salt left.

Member Armstrong inquired about a huge hole in front of Dairy Queen. Mr. Smith stated this would need to be repaired by either the State or Dairy Queen as it is not our responsibility.

Mr. Smith stated that the City will be hauling free fill materials from the McDonalds location to use at the sewer plant for fill in case it is reported that the City is working there. McDonalds will also be straightening the City's lot on Ballardsville Road and putting gravel back soon from previous dumping of fill at this location.

Member Shroyer asked if the drainage grates on Main Street could be cleaned out as they have a lot of debris in them. Mr. Smith stated they would take care of it.

Member Browning asked if the current software purchase would work with the auto read handhelds. Mr. Smith replied yes. Mr. Smith stated that Phase I of changing to auto-read would be starting soon as we have money in this years' budget. They will be changing out full meters as needed and upgrading others in Quail Run Subdivision and Elmcrest Subdivision. Having radio read will help in so many ways including not having to dig out the meters in the snow.

Member Meadows expressed his appreciation for the great job done by the City on the roads this year. Council all agreed.

Subject: Wastewater Treatment Plant Expansion Project Update – Mr. Smith stated our sewer plant expansion project has been put to bid with five bid packages being picked up so far from the engineer. We are still waiting to hear from our sludge permit application.

Subject: Resolution Approving Wastewater Treatment Project Expenses – Attorney Brammell read a resolution to approve one invoice on the wastewater treatment project payable to H & A Resource Management in the amount of \$3,000.00 (from KIA IEDF funds). Motion made by Member Shroyer and seconded by Member Meadows to approve the resolution as read approving the invoice for payment. On a call for vote by Clerk Doane, all members present voted "Yea".

Subject: Administrative Office Report – City Clerk Sandra Doane reviewed the monthly administrative office report with council, reporting that approximately 95.5% of the 2013 tax bills have been collected at March 5th.

Clerk Doane reported that we have received \$3,615.70 from the Commonwealth of Kentucky for a health insurance subsidy per HB 265. Clerk Doane stated we have been getting this the past several years as a subsidy to our health insurance costs.

Subject: Fire Department Report – Member Meadows reviewed the Fire Department report with council which showed twenty total runs and special details in February for total man-hours of approximately one hundred twenty-six. Member Meadows stated that the large increase in runs were mostly due to alarms and weather related calls. Member Meadows stated the remodeling at the Fire Department is complete and looks great. This remodeling should help with the utility costs. The budget proposal for 7-1-14/6-30-15 will be voted on by the Board in April. Mayor Stephens requested that they go ahead and present this to him by March 17th so that we can proceed with development of the first draft for the entire City with the understanding that the Board may make changes.

Subject: Festivals Update – Member Armstrong reported the committee met in their first meeting on March 6, 2014. It was a productive meeting with the chairmen for Eminence Day being established. Leo Mason will be in charge of music; Polly Troxell will be in charge of ads; and the Thompson family will be in charge of the pageants. Their next meeting will be April 11, 2014 at 6:30.

Subject: Parks Update – Mayor Stephens reported the committee met tonight and will be presenting a full report next month pending some items which are still being addressed. Member Armstrong stated a lot of mulch has been scattered around and that she will get some students who need community service hours to help her clean it up. She also inquired about the sign having been dismantled again. Suggestion made to post one large sign with the rules at the entrance only so that individuals wanting to be destructive can be seen better by the public and the Police Department. Public Works Director Smith stated we probably need to consider putting port-o-potties at the park during the winter.

NEW BUSINESS:

Subject: Open Citizen Comments/Questions – No one present to address council.

Subject: Mayor's Update – Mayor Stephens reported that the plumbing and electricity is installed in the pad location at McDonalds and once it is poured we should really see things move. May 7, 2014 is still the tentative opening date. Mr. Saliba is working on a project with his vendors to have a drawing for kids for actual stock in the different companies as a way to teach investments.

It was discussed that Browning's employees are using the customer parking spots we created a few months ago. This will need to be addressed.

Mayor Stephens reported that we have a new business in town now. Chad Johnson has opened a carpet and vinyl store on Main Street. Mayor Stephens reported he is getting a bid from him for replacing the tile in the public works area of City Hall.

Mayor Stephens reported the new pharmacy is scheduled for opening on April 7th or 14th with the new bank to open on July 1st. He reported we may have a potential buyer for the greenhouses. The new Fingers and Toes location is under construction. Deli Plus has closed with this store to be incorporated with the Country Express location on South Main.

Mayor Stephens reviewed a letter of commendation to Chief Duncan and Lieutenant Jones for their assistance with at-risk teens in our community. Thank you notes from the Mason, Mullins, and Cook families were reviewed.

Subject: New Business/Council – Member Mason thanked Public Works Director Smith for all his help with customer needs. He personally called Bill and was given a simple solution to a water problem he was having over the phone thus eliminating a service call.

Subject: Warrants - The warrants for payment were presented and reviewed. Motion made by Member Mason and seconded by Member Troxell to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted "Yea".

With no further business to be discussed, motion made by Member Meadows and seconded by Member Armstrong to adjourn. All members present voted "Yea". Meeting adjourned at 7:14 p.m.

DRANE STEPHENS, MAYOR
CITYOF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY