

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, January 12, 2015 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Polly Troxell, Danny Meadows, Joey Bell, Lee Ann Armstrong, Tom Shroyer, and Leo Mason. Absent was none. Also in attendance were Attorney Josh Clubb (on behalf of City Attorney William Brammell), City Clerk Sandra Doane, Wastewater Plant Operator Matt McAllister, Police Major Kevin Kemper, Police Officer John Bailey, Citizen Joe Saliba, and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

**Subject: Introduction** – Mayor Stephens introduced Police Officer John Bailey and his son Charlie to council. Officer Bailey has been with the department in a part-time position since March of 2014; but some of the Council had indicated that they did not know him, hence the introduction. Mayor Stephens expressed his congratulations on the recent letter of appreciation received from a family about Officer John Bailey which possibly saved the life of their son.

**Subject: Welcome** – Mayor Stephens welcomed newly elected council member, Joey Bell, to his first meeting.

**Subject: County Business** – In the absence of Magistrate Scott Bates, Mayor Stephens asked if there were any issues to take back to Magistrate Bates. Council inquired again on the status of the State Highway Department getting the area on South Main that is blowing tires permanently fixed which has been discussed for several months. Mayor Stephens will ask Magistrate Bates for an update.

### **OLD BUSINESS:**

**Subject: Minutes** – The minutes of the previous regular session held on December 8, 2014 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

**Subject: Acceptance of Audit Reports** – Mayor Stephens asked if there were any questions on the audit reports that were presented last month. Motion made by Member Troxell and seconded by Member Mason to accept the audit reports as presented. On a call for vote by Clerk Doane, all members present voted “Yea”.

**Subject: Coach D Park Ordinance** – Council reviewed ordinance with corrections and revisions being made as follows:

1. Add “or other law enforcement agency” to Section 6 after City of Eminence Police Department; delete the second “been” in the same line; add a comma after court. .
2. Under Section 7 add language to Section B after the word offense, “within a two year period,” and the same language to Section C after offense.
3. Add under Section 8 that the log shall be maintained by the Eminence Police Department; and delete “as to the records”.
4. Under Section 9 add a sentence at end to read “Any person permanently barred from Coach D Park under Section 7(C) may apply for reinstatement after passage of two years.
5. Add under Section 11 add the penalty not to exceed \$250.00 and not less than \$10.00.

Attorney Clubb held the first reading of the Coach D Park Ordinance with revisions.

**Subject: Business Update** – George Saliba with McDonalds was present to report on his business. Mr. Saliba stated that they have been receiving a good grading so far. They have received a grade in the low 90’s from the “Mystery Shopper” and are 20% better than the individual average on the “Voice”. Sales are down a little. They are working with the school on developing some kind of project for them. Mr. Saliba also reported on the second Tuesday of each month that 5% of his sales between 5:00/8:00 p.m. goes to the Help Center. He is happy to see other businesses doing community things as well.

### **REPORTS:**

**Subject: Police Department Report** – Major Kemper reviewed the monthly activity report with council. Major Kemper reported they had 266 total contacts for the month. Nine individuals were arrested on twenty-one separate charges. The Department had three DUI’s and three other alcohol related charges this month.

Major Kemper reported that he has taken the complaint on 4343 North Main to the County Attorney’s office. Attorney Harrod suggested if a meeting cannot be set up between Attorney Brammell and herself that perhaps Attorney Brammell can come to the courthouse to present the City’s views at the hearing. Major Kemper can then go ahead and sign the complaint.

**Subject: Public Works Department Report** – Wastewater Treatment Plant Operator Matt McAllister reviewed the monthly activity report with council. Mr. McAllister stated they have installed the two inch service at the car wash on North Main to allow for a drive through station. They also had a 4 inch water main break on Henry Street. They have by-passed the second lagoon so that the contractor can remove the remaining aerators.

**Subject: Wastewater Treatment Plant Expansion Project Update** - Mayor Stephens asked if we could anticipate the contractor being finished by the end of next month. Mr. McAllister stated he did not think so as all the panels will have to come apart for inspection which will take a little longer. They also need to install 52 anchors to set the baffles in. The flow meter is in and working well.

**Subject: Surplus Property** – Mayor Stephens stated we have 125 old meters which are no longer needed which we need to dispose of. Motion made by Member Meadows and seconded by Member Troxell to declare the 125 old meters as surplus as they are no longer needed since we are updating to the auto-read and to authorize the sale of the old meters under sealed bid in the local paper and on any free web-sites. On a call for vote by Clerk Doane, all members present voted “Yea”.

**Subject: Leak Adjustment** – Clerk Doane discussed an additional leak adjustment for 335 Hillcrest Drive. They fixed a leak and were given a leak adjustment in December; however another leak has been discovered. They are asking for another adjustment. Consensus of council to allow another adjustment but to consider the first one for 2014 and the second one for 2015; rather than a second adjustment for the same year.

**Subject: Administrative Office Report** – City Clerk Sandra Doane reviewed the monthly administrative office report with council, reporting that approximately 87.6% of the 2014 tax bills have been collected as of January 8, 2015 with citizens taking advantage of \$5,865.51 in discounts. The 2% penalty has now been applied to all unpaid bills.

Clerk Doane reported that the three police vehicles that had hail damage have been repaired.

Clerk Doane reported that we have received \$1,274.12 for 2015 litter abatement and that she has filed the report for 2014.

The CDBG monitoring is complete with no adverse findings.

W-2 processing is complete with 1099's being worked on.

**Subject: Fire Department Report** – Member Meadows reviewed the Fire Department report with council which showed five total runs and special details in December for total man-hours of approximately thirty-nine. Member Meadows stated they plan to add a line to the report which will show the man hours after a fire since the man hours showing on the current report are received from dispatch for the actual fire or run and do not reflect the hours necessary after a fire. Member Meadows reported that the department is applying for a grant, which if received would require a line item change in the budget. The new windows at the department are all installed and are already making a difference.

**Subject: Festivals Update** – No report. Member Mason stated that Mr. Frederick told him he would not be doing the “Froggy” event at the same time as our Eminence Day this year.

**Subject: Parks Update** – Mayor Stephens stated no new business.

### **NEW BUSINESS:**

**Subject: Resolution Approving Wastewater Treatment Project Expenses** – Council reviewed a resolution to approve invoices on the wastewater treatment plant project payable to Pace Contracting, LLC in the amount of \$129,887.16 and payable to Derrick Engineering, Inc. in the amount of \$13,004.79. Both will be paid with local funds. Council inquired why we did not finish using the CDBG funds. Clerk Doane stated she would find out. Motion made by Member

Meadows and seconded by Member Mason to approve Resolution No. 2015-001 as presented approving the invoices for payment. On a call for vote by Clerk Doane, all members present voted “Yea”.

**Subject: Noise Ordinance** – Nothing new to report.

**Subject: Open Citizen Comments/Questions** – Mayor Stephens asked if anyone was present who wished to address Council. No one was.

**Subject: Mayor’s Update** – Mayor Stephens asked if everyone had reviewed the draft committee appointments. If anyone doesn’t like their appointments, let him know. Member Meadows thanked Member Armstrong for her past service on the festivals committee.

**Subject: Council New Business** – Member Troxell thanked the Mayor for the new Christmas decorations and requested that we consider extending them down the Main Street more. Discussion held including where they could be located.

Member Mason stated he is still working on the Charles Simpson recognition.

Member Meadows asked how we could make sure that more people are on the One Call system as several people indicated to him that they did not get the call about delayed garbage pickup over the holidays. Mayor Stephens stated he will get a sign to put out front and we will put this on the water bills again.

**Subject: Warrants** - The warrants for payment were presented and reviewed. Motion made by Member Mason and seconded by Member Troxell to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted “Yea”.

Subject: Closed Session – None needed.

With no further business to be discussed, motion made by Member Meadows and seconded by Member Mason to adjourn. All members present voted “Yea”. Meeting adjourned at 7:20 p.m.

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DRANE STEPHENS, MAYOR  
CITYOF EMINENCE, KENTUCKY

ATTEST: \_\_\_\_\_  
SANDRA A. DOANE, CITY CLERK  
CITY OF EMINENCE, KENTUCKY