

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, November 9, 2015 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, Tom Shroyer, and Lee Ann Armstrong. Absent was none. Also in attendance were City Attorney William Brammell, City Clerk Sandra Doane, Public Works Director Matt McAllister, Police Chief Kevin Kemper, Tammy Stansbury with Woda Development Group, Citizens Dianna Monroe, Tonia Bell, Joyce Meyer and Mike Ray, and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

Mayor Stephens asked for a moment of silence for the loss of employee, Rhoda Arington.

**Subject: County Business** – Magistrate Scott Bates was unable to attend. Mayor Stephens asked if there are any concerns that need to be addressed by the County. We are still dealing with semis going down the wrong streets even with our signage. We had an incident this month with a car hitting the pole protecting the hydrant at Mulberry and Clear Creek Road.

**Subject: Project Prom** – Dianna Monroe was present instead of Amanda Dalton to ask for a donation for Eminence Project Prom. They will be hosting an event at the House of Boom. Mayor Stephens informed Ms. Monroe that we cannot give a donation; but could purchase something or pay an invoice on behalf of Project Prom. Ms. Monroe stated she has an invoice for the venue if that would work. Motion made by Member Armstrong and seconded by Member Meadows to authorize payment of \$500.00 toward the Project Prom venue of House of Boom. On a call for vote by Clerk Doane, all members present voted “Yea”.

### **OLD BUSINESS:**

**Subject: Minutes** – The minutes of the previous regular session held on October 12, 2015 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

**Subject: Arborview Island Complaint Follow-up** – Mayor Stephens reported that after review of the request to have an island reinstalled at Arborview it has been decided to use a concrete riser from a manhole to form the circle for installation of a small tree with mulch.

**Subject: Water/Sewer Ordinance** – Attorney Brammell held the second reading of a summary of an ordinance of the City of Eminence, Kentucky prescribing rates and charges for water and sewer services and the effective dates thereof: prescribing times for meter readings, rendition of

bills, the payment of bills, penalties for late payment, and the discontinuance of service to delinquents: and establishing charges to be made to customers for connecting and disconnecting and repealing of any ordinances inconsistent herewith. Motion made by Member Troxell and seconded by Member Mason to adopt the ordinance as read. On a call for vote by Clerk Doane, all members present voted “Yea”.

### **REPORTS:**

**Subject: Police Department Report** – Chief Kevin Kemper reviewed the monthly activity report with council. Chief Kemper reported they had 248 total contacts for the month. Thirty-two citations were issued on fifty-two charges. Nine individuals were arrested on seventeen charges.

Chief Kemper commended Officers Parham, Wilson and Lucas for their professionalism in dealing with a man barricaded in a bedroom with a viscous pit bull on Vernon Avenue. Everything ended peacefully with no injuries to the suspect, our officers, or the animal.

Officer Wilson was also instrumental in an arrest made by another department this week due to his work and incriminating statements which helped the case.

**Subject: Public Works Department Report** – Public Works Director Matt McAllister reviewed the monthly activity report with council.

Mr. McAllister reported the marker poles at the corner of Clear Creek and Mulberry had to be repaired twice due to people hitting them with their vehicles.

Reported they have located the water and drain lines at the park in preparation for the splash pad and have also located several water valves around town which have been marked for easy accessibility during breaks this winter.

Mr. McAllister reported they worked on a water line at Steel Technologies this past Saturday for several hours. No residents were without water.

The requested “No Semi Trucks” sign has been installed as requested at the corner of Shadyview and South Main Street.

**Subject: Administrative Office Report** – City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that the 2015 tax bill collection is at 78.6% at November 4, 2015. We have received \$14,689.45 in bank deposit tax and collected \$47,274.24 in insurance premium tax this month as well.

The Management and Discussion Analysis is complete and waiting on the full audit report.

Reported we received a refund of \$137.05 from Donan Engineering on the fire department building study.

**Subject: Financial Statements** – Mayor Stephens reviewed the first quarter budget comparison with council stating that most all categories were within the 25% range with a few expected exceptions for large items paid once a year. Instructed Council to review and call if any questions or concerns.

**Subject: Fire Department Report** – Member Meadows reviewed the Fire Department report with council which showed eleven total runs and special details in October. Member Meadows reported that the copier at the Fire Department is work and deemed unrepairable due to its age and lack of parts availability. It was discussed that perhaps they can just use the one in the Police Department at this time since their usage is small. Member Meadows asked when we plan to do the concrete work at the side of the building and install the awning. Mayor Stephens stated it would probably be spring before the work can be done.

**Subject: Festivals Update** – Member Troxell reported the Renaissance Fair Halloween event went well with 1,624 people in attendance which is the second largest crowd. However, our food collection was down. It was a good night overall with good weather.

**Subject: Parks Update** – Mayor Stephens reported the committee has met with one contractor on the splash pad who is helping with the bid specifications with bidding and awarding of the contract to happen hopefully in December.

Mayor Stephens reported that the virtual guard we installed at the park does not work at night which means it is no good to us as we cannot see who it is on the camera. During the day we do not want it to yell at people who are at the park. We were lead to believe it would allow us to see who is there at all times. Discussion held with the consensus being to cancel the virtual guard and if the current payment is determined to be for future billing to void the check.

### **NEW BUSINESS:**

**Subject: Woda Development Group Zone Change** – Mayor Stephens reviewed with Council the Planning Commission findings and recommendations for a proposed map amendment for property located between King Street and Blackaby Lane in Eminence. The proposed change is from R-1 to R-3. Attorney Brammell explained the various options available to the City. Discussion held. Motion made by Member Meadows and seconded by Member Mason to accept the Planning and Zoning findings and to allow the recommendations to go into effect by operation of the law thus changing the zone from R-1 to R-3 with the conditions as detailed in the findings. On a call for vote by Clerk Doane, all members present voted “Yea”. Ms. Stansbury thanked the Council for their assistance and the many letters of support received. She will need a letter on the zone change to go with the application. Attorney Brammell stated this letter would need to come from planning and zoning rather than the City.

**Subject: Open Citizen Comments** - Mayor Stephens asked if anyone was present who wished to address Council. No one was.

**Subject: Mayor’s Update** – Mayor Stephens reminded Council of the Christmas dinner on December 8, 2015 and that an email invite will be forthcoming.

**Subject: Council New Business** – Question asked about the Crabb Avenue repairs. Mayor Stephens reported he is getting resistance from the school but is moving ahead with getting quotes for the needed work.

Member Shroyer asked about the meeting on the North Main project. Mayor Stephens stated is was cancelled due to the many changes suggested.

**Subject: Warrants -** The warrants for payment were presented and reviewed. Motion made by Member Troxell and seconded by Member Meadows to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted “Yea”.

**Subject: Closed Session –** None needed.

With no further business to be discussed, motion made by Member Armstrong and seconded by Member Meadows to adjourn. All members present voted “Yea”. Meeting adjourned at 7:17 p.m.

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DRANE STEPHENS, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST: \_\_\_\_\_  
SANDRA A. DOANE, CITY CLERK  
CITY OF EMINENCE, KENTUCKY