

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, October 12, 2015 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, and Lee Ann Armstrong. Absent was Member Tom Shroyer. Also in attendance were City Attorney William Brammell, City Clerk Sandra Doane, Public Works Director Matt McAllister, Police Chief Kevin Kemper, Police Officer Kyle Lucas, Fire Chief Gary Lucas, Steve Lucas, Citizens Bill Smith and Tex Selph, and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

Subject: Bid Opening – Vehicle for Sale – Mayor Stephens opened the following bids for the surplus 2001 Jeep Cherokee:

John Carmack – 3157 Steve Woods Road, Pleasureville, KY 40057 - \$2,205.75

Matt McAllister – 74 Myrtle Avenue, Eminence, KY 40019 - \$902.99

Motion made by Member Meadows and seconded by Member Armstrong to accept the bid from John Carmack in the amount of \$2,205.75 for purchase of the surplus 2001 Jeep Cherokee. On a call for vote by Clerk Doane, all members present vote “Yea”.

Subject: Presentation – Mayor Stephens stated we re-instated the Ronnie Lucas Community Service Award last year and after discussion with the Fire Department recently this year’s recipient is William W. Smith. Fire Chief Gary Lucas presented the award on behalf of the entire Lucas family to Mr. Smith.

Subject: County Business – Magistrate Scott Bates was unable to attend. Mayor Stephens asked if there are any concerns that need to be addressed by the County. The sign has been installed at Shadyview warning trucks not to turn down this street. Fire Chief Lucas stated that one major problem now is that a lot of foreign drivers are being hired that cannot read English and travel only by use of non-commercial GPS which gets a lot of the drivers into places they shouldn’t go. We are still waiting on Magistrate Bates to get the sign approved and installed on Highway 55.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on September 14, 2015 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

Subject: Arborview Island Complaint Follow-up – Mayor Stephens reported they went out and did some measurements on the Arborview Island location. Council and Citizen Tex Selph all have copies of the measurements. After making allowances for the snow plow there is only 4.2 feet for a plot or island to go back into and really only 3 feet with 6” curbs. Citizen Tex Selph stated he still feels something should go back into the island area as it still looks like something is missing. Public Works Director McAllister feels we are defeating the purpose of taking the original island out if we put something back. Mayor Stephens questioned if the cars will hit the curbs. Mr. Selph stated he doesn’t think so. Mr. Selph stated he understands that the condition of the island, the safety issue and the snowplow issue is the reason the island was removed to start with. Member Bell asked who will maintain the island going forward if we put something back. Mr. Selph stated he would as long as he owns the adjacent property. Discussion held. Motion made by Member Troxell and seconded by Member Meadows to install a circle island within the measurements discussed with an ornamental tree or a tree as mentioned last month by Member Shroyer to be included. On a call for vote by Clerk Doane, voting “Yea” were Members Troxell, Meadows, Mason, and Bell. Voting “Nay” was Member Armstrong. Motion carried.

REPORTS:

Subject: Police Department Report – Chief Kevin Kemper introduced new officer, Kyle Lucas from Lawrenceburg. Kyle is working the 9:00 p.m. through 9:00 a.m. shift Monday, Tuesday & Wednesday which was formally Officer Parham’s shift. Recently hired Officer Wells is on days and may end up being a school resource officer which would be normally Monday thru Friday, but this shift can vary a lot.

Chief Kemper reviewed the monthly activity report with council. Chief Kemper reported they had 271 total contacts for the month. Thirty citations were issued on forty-one charges. Eight individuals were arrested on twelve charges. There was five ordinance violations.

Chief Kemper reported the camera at the park is working great.

Subject: Public Works Department Report – Public Works Director Matt McAllister reviewed the monthly activity report with council.

Mr. McAllister reported the water tower project is completed and is back in service so all pressure problems should be resolved. We are waiting on the concrete to be installed at the bottom of the tower and a 5% retainage has been held on the project for this work.

Reported that meter reading route one is about 90% changed over to auto reads. Reported that a sanitary survey was performed by the Division of Water on September 9th and 10th.

Reported the Quail Run signs and posts were removed and the signs were installed on the existing street light poles.

Reported the holes in the canopy at the park have been patched.

Reported that the State has applied a gritty substance to help with the slick section of road between Sparrow Lane and the Flower Box.

Subject: Administrative Office Report – City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that the 2015 tax bills were mailed at the end of September with total billing of \$353,292.45. The total outstanding unpaid base for 2014 is \$6,395.91.

Clerk Doane reported we received \$680.00 for Eminence Day Pageant fees and \$111.73 for Eminence Day People’s Choice. It is her understanding that the People’s Choice money is to be used for our winners who have advanced on to the state competition.

Reported that American Legal has completed the ordinance code update and that anyone who has a copy should bring it to her for update.

Reported that the onsite audit work is complete with the City responsible for writing the MDA. Hopefully the total audit will be ready by the end of the year.

Subject: Fire Department Report – Member Meadows reviewed the Fire Department report with council which showed seven total runs and special details in September for total man-hours of approximately twenty-four.

Member Meadows reported that the department is planning a Citizens Appreciation Day for October 24th from mid-morning thru mid-afternoon.

Subject: Festivals Update – Member Troxell reported she will be delivering the Renaissance Fair Halloween flyers to the schools tomorrow and that she has left flyers in town with all the businesses about this event and about the Trick or Treat on Main. Member Armstrong will be picking up the candy for trick or treating. The Renaissance Fair event will be on the 29th and all council members were encouraged to participate. There will also be a trick or treat event at the Henry County Park on another day.

Subject: Parks Update – Mayor Stephens reported the committee had been discussing that if the grant was not received by the first of July, 2015 that we would move ahead with removing or renovating the bathhouse on our own and do other enhancements at the park with our grant match. Since we did not start the actual work at the beginning of the fiscal year, we did receive actual notice two weeks ago that we have received the grant. Attorney Brammell suggested we do a new authorization for the Mayor on this grant since so much time has passed. Attorney Brammell stated he has reviewed the memorandum of agreement and that Council needs to be aware that we are committing the property in perpetuity for recreational purposes only. Motion made by Member Bell and seconded by Member Mason to authorize Mayor Stephens to execute the memorandum of agreement and all other documents related the acceptance and implementation of the grant. On a call of vote by Clerk Doane, all members present voted “Yea”.

Mayor Stephens reported that a meeting is scheduled for October 30, 2015 with a recreation company to ask questions and receive suggestions. Hopefully we can finalize our bid specifications in November and go ahead and bid the project.

NEW BUSINESS:

Subject: Open Citizen Comments - Mayor Stephens asked if anyone was present who wished to address Council. No one was.

Subject: Yearbook Ad – Mayor Stephens reported we have been approached about putting an ad in the Eminence yearbook. Clerk Doane stated the last time she shows us doing this was in 2013. Council was sure we did it last year too. Discussion held. Motion made by Member Meadows and seconded by Member Armstrong to approve the purchase of a full page ad in the amount of \$120.00 in the Eminence High School yearbook and to authorize Mayor Stephens to develop the ad content as discussed. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: IT Support Proposal – Mayor Stephens reviewed a proposal from Duplicator Sales and Service to provide IT support for the City’s computers. Discussion held. Motion made by Member Mason and seconded by Member Meadows to accept the proposal on a six months trial basis for the Managed Plus package including the onsite/offsite backup and to discontinue the offsite backup we currently have with United Systems and Software. On a call for vote by Clerk Doane, all members present voted “Yea”.

Subject: Water/Sewer Ordinance – Attorney Brammell held the first reading of a summary of an ordinance of the City of Eminence, Kentucky prescribing rates and charges for water and sewer services and the effective dates thereof: prescribing times for meter readings, rendition of bills, the payment of bills, penalties for late payment, and the discontinuance of service to delinquents: and establishing charges to be made to customers for connecting and disconnecting and repealing of any ordinances inconsistent herewith

Subject: Mayor’s Update – Mayor Stephens reported that the log cabin on Main Street is available for rent to a business and that the auto auction appears to be open for business as cars have been going in and out. The donut shop construction is progressing and KOI is still in the process of moving to Main Street.

Mayor Stephens stated we need to pick a date and place for the City’s Christmas dinner. Discussion held with consensus to have the dinner on December 8, 2015 at Grigsby/Stiltz in Pleasureville if the date is available. Clerk Doane will confirm the date.

Mayor Stephens reported his neighbor, Steve Metcalf, is developing a park across from his house on Shelby Street which is creating a beautiful setting. If you get a chance to check it out, please do so. It was uncertain if this is open for public use or not.

Mayor Stephens reviewed a thank you note from Sarah Mason thanking us for the ramp we installed at the Park and reported she wants to do a “Senior Day” event there now. We can address this next year.

Mayor Stephens reported we are still waiting on the blacktop contractor to patch some areas around town for us.

Subject: Council New Business – Member Meadows asked if the lights have been changed at the park to come on earlier. Public Works Director McAllister stated they had not, but he would

get it taken care of. Member Bell suggested using photo cells on the lights, but it was discussed that we do not want the lights on all night in this area.

Subject: Warrants - The warrants for payment were presented and reviewed. Motion made by Member Meadows and seconded by Member Troxell to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted “Yea”.

Subject: Closed Session – None needed.

With no further business to be discussed, motion made by Member Meadows and seconded by Member Mason to adjourn. All members present voted “Yea”. Meeting adjourned at 7:52 p.m.

DRANE STEPHENS, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY