

The City Council of the City of Eminence, Kentucky met in a public hearing and regular session on Monday, June 13, 2016 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, Tom Shroyer, and Lee Ann Armstrong. Absent was none. Also in attendance were City Attorney William Brammell, City Clerk Sandra Doane, Public Works Director Matt McAllister, Police Officer Phillip Parham, and Henry County Local Representative Chris Brooke.

Mayor Stephens called the public hearing to order at 6:15 p.m.

Pledge of allegiance held.

**Subject: Public Hearing – Municipal Aid Program Funds and Local Government Economic Assistance Funds** – Mayor Stephens explained the required uses for the Municipal Aid Program funds stating they must be used on streets, roads, sidewalks, etc. Mayor Stephens reviewed the estimated funds available and proposed expenditures from the Municipal Aid Program fund for the 2016/2017 fiscal year.

Mayor Stephens explained the required uses for the Local Government Economic Assistance funds stating they must be used for public safety. Mayor Stephens reviewed the estimated funds available and proposed expenditures from LGEA funds for fiscal year 2016/2017.

Clerk Doane stated no comments, written or oral, have been received from the public concerning either fund or their proposed uses.

With no written or oral comments from the public regarding the proposed uses and budget for the MAP and LGEA funds, motion made by Member Troxell and seconded by Member Mason to close the public hearing. On a call of vote all members present voted “Yea”. Public hearing closed at 6:23 p.m.

Mayor Stephens called the regular meeting to order at 6:23 p.m. with the same individuals present as listed above.

**Subject: Subject: County Business** – Magistrate Scott Bates was absent so no report available. Mayor Stephens asked if there was anything to take back to Magistrate Bates. No one had anything.

**Subject: Insurance Renewal 7-1-16/6-30-17** – Larry Mitchum with Curneal & Hignite Insurance Company was present to review the renewal quote for the City’s property, liability, auto, public officials, law enforcement, government crime, workers compensation and accident & sickness coverage for the fire volunteers. Overall the total increase is approximately \$1,100.00 which is consistent with changes made in various coverages. Motion made by Member Meadows and

seconded by Member Troxell to accept the insurance quote as presented. On a call for vote by Clerk Doane, all members present voted “Yea”.

### **OLD BUSINESS:**

**Subject: Minutes** – The minutes of the previous regular session held on May 9, 2016 and the minutes from the special called session held on May 16, 2016 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

**Subject: Ordinance Updating Pay/Classification Plan** – Attorney Brammell held the second reading of an ordinance updating our current salary scale within the pay/classification plan. Motion made by Member Shroyer and seconded by Member Mason to adopt the ordinance as read updating the salary scale within the pay/classification plan. On a call for vote by Clerk Doane, all members present voted “Yea”.

**Subject: Salary Increases Fiscal Year 7-1-16/6-30-17** – Motion made by Member Troxell and seconded by Member Shroyer to approve the salary increases effective with the payroll that begins July 7, 2016 as included in the new fiscal year 7-1-16/6-30-17 budget and previously discussed. On a call for vote, all members present voted “Yea”.

**Subject: Budget Ordinance for Fiscal Year 7-1-16/6-30-17** – Attorney Brammell held the second reading of the budget ordinance for fiscal year July 1, 2016 thru June 30, 2017. Motion made by Member Troxell and seconded by Member Mason to adopt the ordinance as read. On a call for vote by Clerk Doane, all members present voted “Yea”.

### **REPORTS:**

**Subject: Police Department Report** – In the absence of Chief Kevin Kemper, Police Officer Phillip Parham reviewed the monthly activity report with council. Officer Parham reported they had 282 total contacts for the month. Forty-three citations were issued on eighty-eight charges. Twenty-Three individuals were arrested on forty-one charges.

Officer Parham reported on the department’s participation in the 2016 Click It or Ticket Campaign. The mobilization started on May 23<sup>rd</sup> and ended on June 5<sup>th</sup>. Approximately 60 hours of federal overtime was worked by our department.

Officer Parham reported that Congressman Massie came to town with our department being asked by the US Secret Service to have an officer present. Officer Lucas worked this detail without incident.

Officer Parham reported the new Tasers and PBT’s have been received and assigned. We will be receiving \$6,083.00 in grant reimbursement for the Tasers.

Officer Parham reported that Officer Wells is making progress on the School Resource Officer grant application which is due on June 20<sup>th</sup>. It is a difficult grant to apply for.

Officer Parham reported that the City had 30 signs missing which have now been replaced by the State.

Council inquired on the violations for basketball goals on the street. Officer Parham reported that as of last Sunday night all requests for removal of the goals have been complied with to his knowledge. Member Mason reported he knew of at least one that has not complied and who maintains he will not comply. Officer Parham stated he feels we need an ordinance to address this specific issue. Most parents have been very understanding. Attorney Brammell was asked to draft a proposed ordinance on playing in the street and basketball goals in the street.

Member Meadows inquired about the house next to Jerry Clark on Shadyview Drive that needs mowing. Mayor Stephens stated he has a contact on this property, but they are giving us the run around on getting it mowed. An abandoned house on Michal Ray Street was also brought up by Member Mason. A Hillcrest Drive property was also mentioned. Mayor Stephens stated we usually end up mowing them and placing liens on the property. Member Armstrong asked if we could address the trash on the easement on King Street. Mayor Stephens stated we clean this area up almost every week.

**Subject: Public Works Department Report** – Public Works Director Matt McAllister reviewed the monthly activity report with council.

In addition to normal activities, Mr. McAllister reported the damaged areas in front of the Post Office and Tolle Court have been repaired along with several potholes around town.

Several residential services around town have been tested to ensure proper and adequate water pressure. The pressure switch at the tower which controls our Integralert telemetry system was replaced. Several bad ERTS which broadcasts the signal for the auto read meters around town have been replaced.

Mr. McAllister reported he has meet with the engineers of the Tristan Ridge housing project to discuss relocating the 8” gravity sewer main which goes through the proposed building site. The water line was also discussed. A sewer blockage on Penn Avenue was discovered and cleared.

Mr. McAllister reported a lean-to structure has been built between the backhoe and salt buildings to allow for more storage area and to free up space in the buildings.

**Subject: Administrative Office Report** – City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that the 2015 tax bill collection is at 98.3% at June 8, 2016. Total 2015 unpaid as of same date is \$6,014.55. Liens have been filed on all delinquent 2015 property tax bills.

Clerk Doane reported on the quarterly franchise payment from Kentucky Utilities and collection of Eminence Day ads and booth rentals.

Clerk Doane reported her office will be working on end of year transfers and closeout process in preparation of the yearly audit. Clerk Doane reported that our current audit person has contacted her regarding doing our audit on behalf of another firm as he indicates that Richardson, Pennington

and Skinner are no longer going to be performing audits. Attorney Brammell stated we would need a release from the agreement with our current auditor.

**Subject: Fire Department Report** – Member Meadows presented the monthly fire department report showing eighteen total runs and special details for approximately 54-1/2 man-hours for May. Member Meadows reported no July fire board meeting will be held. It was reported that Vicki Cameron has resigned from the fire department but still needs to turn in her equipment. Paige Lucas will be assuming her reporting duties. Member Meadows reported the ISO audit went well with Matthew McAllister working with them on this including pressures and flushing of hydrants. It was discussed that doing the Code Red call out prior to flushing the hydrants was a good idea. Council asked that sign up for Code Red be advertised on the water bills when possible.

**Subject: Festivals Update** – Member Troxell stated the committee needs to meet. Thursday, June 16, 2016 at 8:00 p.m. was chosen as the next meeting date. Member Troxell reported she has received permission to locate the parade starting route on the old Brunswick property.

**Subject: Parks Update** – Mayor Stephens reported he has been assured that the splash pad installation will start next week. Hopefully this will be completed prior to the DJ in the Park. Member Armstrong stated we need to have a grand opening event. Everyone thought this was a good idea.

#### **NEW BUSINESS:**

**Subject: School Resource Office Grant** – Mayor Stephens reported that Officer Mike Wells has been working really hard on the School Resource Officer grant application which is due June 20<sup>th</sup>. It has to be done online and is a difficult application. Motion made by Member Troxell and seconded by Member Mason to authorize the application and all documents associated with the School Resource Officer grant. On a call for vote by Clerk Doane, all members voted “Yea” with the exception of Member Meadows who abstained, as out of the room during the discussion.

**Subject: Line Item Budget Changes – Fiscal Year Ending 6-30-16** – Mayor Stephens reviewed the proposed line item changes for the current year budget ending June 30, 2016. No department totals were changed, only line items within departments. Motion made by Member Meadows and seconded by Member Armstrong to approve the line items changes as presented for the fiscal year budget ending June 30, 2016. On a call for vote by Clerk Doane, all members present voted “Yea”.

**Subject: Open Citizen Comments/Questions** – Mayor Stephens asked if anyone from the public wished to speak. No one did.

**Subject: Mayor’s Update** – Mayor Stephens briefly reviewed the Tristan Ridge development drawings with council asking them to review and present any questions or concerns back to him. Mayor Stephens reported that Public Works Director McAllister immediately picked up on the problem with the sewer line proposal. The agreed to change will benefit the City as well. Question asked on the proposed rent, with no definite answer being known. It is possible that construction will start by the end of 2016. Member Armstrong asked if we have any weight limits on our streets. Mayor Stephens stated we did not at this time.

Mayor Stephens inquired of Member Shroyer on the progress of the street signs that need updating or replacing. Member Shroyer stated he should have more information and a plan on this after July 1<sup>st</sup>.

Mayor Stephens announced the 50<sup>th</sup> anniversary concert being presented by Eminence Speaker on Saturday, July 30<sup>th</sup> from 5:00 p.m. until 12:00 a.m. in conjunction with the City by Eminence.

Mayor Stephens reminded Council of the annual Chamber Dinner being held on June 28, 2016 at the extension office. Clerk Doane needs to know for sure if you are attending by June 20, 2016. All members except Joey Bell indicated they would be attending.

**Subject: Council – New Business** – Member Mason reported that he has been approached by Mothers Against Drunk Drivers with a concern of individuals being outside of alcohol establishments on the street. Consensus of council was the only thing that can be done is for them to call 911 if the person is drunk or has alcohol on them; otherwise being outside is not a crime.

**Subject: Warrants** - The warrants for payment were presented and reviewed. Motion made by Member Armstrong and seconded by Member Mason to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted “Yea”.

**Subject: Closed Session** – Mayor Stephens stated we need a closed session to discuss possible litigation. Motion made at 7:50 p.m. by Member Meadows and seconded by Member Armstrong to go into closed session to discuss possible litigation. All members present voted “Yea”.

Motion made at 8:06 p.m. to return to open session by Member Meadows and second by Member Mason. On a call for vote, all members present voted “Yea”. Open session resumed at 8:06 p.m.

Member Armstrong stated she forgot to mention in council new business a concern about the City’s liability on consistent riders with the Police Department. This concern is on a volunteer fire fighter who is consistently riding with one of our officers. Discussion held. Mayor Stephens will look into developing a policy to address this.

With no further business to be discussed, motion made by Member Meadows and seconded by Member Armstrong to adjourn. All members present voted “Yea”. Meeting adjourned at 8:10 p.m.

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DRANE STEPHENS, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST: \_\_\_\_\_  
SANDRA A. DOANE, CITY CLERK  
CITY OF EMINENCE, KENTUCKY