

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, May 9, 2016 at 6:15 p.m. at Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, Tom Shroyer, and Lee Ann Armstrong. Absent was none. Also in attendance were City Attorney William Brammell, Asst. City Clerk Robin Mullins, Public Works Director Matt McAllister, Police Chief Kevin Kemper and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

**OLD BUSINESS:**

**Subject: Minutes** – The minutes from the previous regular session held on April 11, 2016 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

**Subject: Personnel Policy Ordinance Amendment** – Attorney Brammell held the second reading of the amendment to the Personnel Policy which defines who is included in the section for bereavement leave. Motion made by Member Meadows and seconded by Member Shroyer to adopt the personnel ordinance amendment as read. On a call for vote by Asst. Clerk Mullins, all members present voted “Yea”.

**REPORTS:**

**Subject: Police Department Report** – Police Chief Kevin Kemper reviewed the monthly activity report with council. Chief Kemper reported they had 247 total contacts for the month.

Chief Kemper reported Officers Bailey and Wells investigated a burglary at the Beverage Shoppe that was successful and resulted in two males being arrested.

Chief Kemper reported Officer Bailey recovered stolen property from Shelbyville Country Club, and arrested the two individuals responsible.

Chief Kemper reported Officer Wilson responded to a complaint of a shooting on Maple Avenue and an arrest was made with no incident.

Chief Kemper reported Officer Parham secured a Taser Grant for more than \$6,000.00.

Chief Kemper reported Office Bailey completed a FBI Violent Crime Investigation Course in Lexington.

Chief Kemper reported Officer Lucas will be off for a few weeks due to non-work related injury, but will return soon.

Chief Kemper reported the School Resource Officer Grant application period has opened and Officer Wells is working on the grant with the school.

**Subject: Public Works Department** – Public Works Director Matt McAllister reviewed the monthly activity report with council.

In addition to normal activities, Mr. McAllister reported a new drop box was installed at the City Hall drive-thru. They continue to add rock to the area in front of the Post Office/Puckett Insurance in preparation for the blacktop crew. New locking valve box lids were installed at the water tower to increase security and more auto reads were installed.

Reported the repaired #1 pump was reinstalled in the Pleasureville main station and the repaired #5 blower was reinstalled at the wastewater plant.

Reported the gravity line behind Lance Minnis on Elm St. was replaced and a new gravity line/manhole was set on Michael Ray St. Both of these repairs will alleviate blockage issues due to heavy rain events and tree root interference.

Mr. McAllister reported Pace finished up the warranty issues at the wastewater plant.

Mr. McAllister also reported they had an annual KIPDA system audit on April 5 with no issues. Received the second shipment of equipment for the splash pad. The process of re-designating the house on Jim Doyle Road to a Ballardsville Road address is still being researched.

**Subject: Administrative Office Report** – Asst. City Clerk Robin Mullins reviewed the monthly administrative office report with the council reporting that the 2015 tax bill collection is at 96.9% as of May 5, 2016. Total 2015 unpaid as of same date is \$11,278.95. Reported on insurance premium tax, franchise payment and occupational tax collection for April.

Asst. Clerk Mullins reported that Debbie compiled and mailed out the latest newsletter and she did a great job on it.

**Subject: Financial Statements** – Mayor Stephens presented and reviewed the quarterly budget comparisons with Council. Mayor Stephens asked council to review in more detail and if any questions to let him know.

**Subject: Fire Department Report** – Member Meadows presented the monthly fire department report showing eleven total runs and special details for approximately 48-1/4 man-hours for April.

**Subject: Festivals Update** – Member Mason reported that instead of having three bands at Eminence Day they were going to have two. The committee has decided to use French Kiss DJ Company for the first part of the day. They would have karaoke and get the kids involved.

Member Troxell reported all Eminence Day Ads had been sold.

Member Bell reported booth rental applications were continuing to come in and they were going to have more spots here by City Hall than in previous years.

**Subject: Parks Update** – Mayor Stephens reported we are still waiting on the state permits for the splash pad.

Member Armstrong asked about electric for the bouncies for DJ in the Park. Mayor Stephens said we had a generator that could be used, because there is only one outlet available.

**NEW BUSINESS:**

**Subject: Board of Adjustment Replacement** – Mayor Stephens stated he had received a letter that J.T. Stinson has resigned from the Board of Adjustments and Charles Brewer Jr. had expressed his desire to fill Mr. Stinson’s term which expires January 1, 2018. Motion made by Member Troxell and seconded by Member Meadows to appoint Charles Brewer, Jr. to the Henry County Board of Adjustments for the remainder of the term. On a call of vote by Asst. Clerk Mullins, all member present voted “Yea”.

**Subject: Ordinance Updating Pay/Classification Plan** – Attorney Brammell held the first reading of an ordinance updating our current salary scale within the pay/classification plan.

**Subject: Budget Message & First Reading of Budget Ordinance for Fiscal Year 7-1-16/6-30-18** – Mayor Stephens presented his budget message to council summarizing its content.

Member Meadows and Member Shroyer wanted to discuss the proposed salaries in the budget. Mayor Stephens had proposed 15% for the police department officers and .52 per hour for the Chief in an effort to get the department salaries more comparable with surrounding departments. Everyone agreed with that proposal. Mayor Stephens proposed a 5% increase for all City Hall employees except for Debbie, who is a new employee who would get 2% at the end of her six months’ probation. After much discussion the council came to a consensus of 3% for everyone except for Debbie who would get 2% after 6 months of employment.

Attorney Brammell stated we would have to hold off on the first reading of the budget until the numbers had been changed and a special meeting was scheduled for Monday, May 16, 2016 6:15 p.m.

**Subject: Open Citizens Comments/Questions** – No one present to address council.

**Subject: COPS Grant** – Mayor Stephens stated that Chief Kemper had discussed this previously but he did want to let council know the school has agreed to pay the 25% that wasn’t covered by the grant when the school is using the resource officer. We would be responsible for the 25% not covered by the grant when school is not in session.

**Subject: Mayor’s Update** – Mayor Stephens stated Member Shroyer has agreed to look and see which street signs need to be replaced and report back.

Mayor Stephens stated the website is up and going and asked if all council members had looked at it. Mayor Stephens and Public Works Director Matt McAllister gave a demonstration on the enhanced on-line bill pay system. All council member were encourage to register for the enhanced system whether they pay on-line or not.

Mayor Stephens reported he has been in contact with Neil Roberts, Civil Engineer, of Tristan Ridge Development and they would like help in getting the property mowed because they are ready to get started on the development. There are still some questions with who owns what property but the City will work with them to make sure they get what they need.

Mayor Stephens reported the 2<sup>nd</sup> Annual Veterans Memorial Day Service Honoring Henry County's Fallen Solders will be held Monday, May 30<sup>th</sup> at 10:00 a.m. at Eminence Christian Church. The Speaker will be Colonel Haldane "Hal" Lamberton, Brigade Commander of the 238<sup>th</sup> Regiment, Kentucky National Guard. This event is sponsored by the Henry County Disabled American Veterans Auxiliary. For more information contact: 502-222-2465.

Mayor Stephens reported he has received a letter from School Superintendent Buddy Berry thanking the police department for all they do for the school.

**Subject: Council – New Business – None Reported.**

**Subject: Warrants** – The warrants for payment were presented and reviewed. Motion made by Member Troxell and seconded by Member Mason to approve warrants for payment as presented. On a call of vote by Asst. Clerk Mullins, all members present voted "Yea".

**Subject: Closed Session** – Member Meadows made the motion to go into closed session to discuss possible litigation pursuant to KRS 61.810(1c). Motion seconded by Member Mason. On a call for vote, all members present voted "Yea". (8:00 p.m.)

Motion made by Member Shroyer and seconded by Member Meadows to adjourn closed session and return to open session. (8:11 p.m.) On a call for vote by Asst. Clerk Mullins, all member present voted yea.

With no further business to be discussed, motion made by Member Meadows and seconded by Member Mason to adjourn. All members present voted "Yea". Meeting adjourn at 8:12 p.m.

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DRANE STEPHENS, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST: \_\_\_\_\_  
SANDRA A. DOANE, CITY CLERK  
CITY OF EMINENCE, KENTUCKY