

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, April 11, 2016 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, Tom Shroyer, and Lee Ann Armstrong. Absent was none. Also in attendance were City Attorney William Brammell, City Clerk Sandra Doane, Public Works Director Matt McAllister, Police Chief Kevin Kemper, Citizens Tonia Bell, and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

Subject: Subject: County Business – Magistrate Scott Bates was absent so no report available. Mayor Stephens reported he has no update on the requested new sign for Narrow Gage Road. Mayor Stephens asked if anything to take back to Magistrate Bates. No one had anything.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on March 14, 2016 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

REPORTS:

Subject: Police Department Report – Police Chief Kevin Kemper reviewed the monthly activity report with council. Chief Kemper reported they had 361 total contacts for the month. Forty citations were issued on fifty-eight charges. Fifteen individuals were arrested on nineteen charges.

Chief Kemper reported that Officers Parham and Wells successfully dealt with an EMS assist with a female on a mental status change that involved her picking up a knife.

Chief Kemper reported that Officers Bailey and Wilson worked a case involving a fugitive methamphetamine trafficker. They were able to locate the fugitive and arrest him without incident.

Chief Kemper reported that the department has received a Highway Safety grant for federal overtime in the amount of \$1,500.00 for enforcement May 23rd thru June 5th.

Chief Kemper reported he will be going to court on Wednesday on the Thelma Smith property citations. They tried to settle this but were unable to.

Mayor Stephens asked Chief Kemper to go ahead and report on the Beverage Shoppe break-in. Chief Kemper reported that Officers Wilson and Wells were able to arrest two people for this burglary and criminal mischief with most of the evidence recovered.

Subject: Public Works Department Report – Public Works Director Matt McAllister reviewed the monthly activity report with council.

In addition to normal activities, Mr. McAllister reported increased mowing and weed eating is now necessary.

Reported that deteriorating blacktop areas were discovered and assessed for the upcoming budget year.

Mr. McAllister reported that a drinking water inspection and a wastewater inspection were both performed on March 3rd with no issues or concerns.

Mr. McAllister reported that the concrete contractors showed up to assess the deteriorating concrete pads which are part of the tower rehab project that we are trying to close out.

Mr. McAllister reported that Coach D Park has been re-opened for the season.

Mayor Stephens reported that we have contracted for two large sewer projects this month to clean out sewers on Elm Street and on Michael Ray Street. One involves going into an individual's backyard and will not be performed until the property owner acknowledges that he is okay with this.

Mayor inquired about the fee for temporary service turn-off and turn-on which was briefly discussed last month. Clerk Doane stated she has discussed this with the office staff and they believe this would be a hardship on a lot of elderly people and would create a lot of extra work and trouble for all involved. Council in agreement not to charge a fee for temporary service turn-off or turn-on. It was decided to implement the additional \$100.00 deposit for customers who are habitually having their service disconnected. Mayor Stephens suggest this go into the newsletter and on the bill notice message area to let people know this is going to start.

Subject: Administrative Office Report – City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that the 2015 tax bill collection is at 97.08% at April 7, 2016. Total 2015 unpaid as of same date is \$10,487.07. Reported on insurance premium tax, franchise payment and occupational tax collection for March.

Clerk Doane reported we have received a health insurance subsidy per HB235 from Commonwealth of Kentucky in the amount of \$3,085.59. There has been some discussion of this being discontinued for future years.

Clerk Doane reported she is almost finished with the first draft of the 2016/2017 budget.

Debbie Baer is working on the newsletter and asked that if anyone would like to put something in there to get it to her by April 25, 2016.

Subject: Fire Department Report – Member Meadows presented the monthly fire department report showing five total runs and special details for approximately 30-1/2 man-hours for March. Member Meadows reported one of the firemen had a heart attack on a recent run, but is doing okay.

Subject: Festivals Update – Member Troxell reported she has twelve ads sold already and if any council members want one they need to let her know and give her a check. Member Troxell suggested another festivals meeting be held. Thursday, April 14, 2016 at 6:30 was selected as the date. Member Armstrong reported that the DJ in the Park is scheduled for July 23, 2016 from 4:00 p.m. until 8:00 p.m. with High Definition as the DJ. Eminence Speaker has provided funding for three kid’s inflatables. The Eminence High School seniors will be holding the concession. Discussion held on possible alterations needed if the splash pad construction is underway at this time.

Subject: Parks Update – Mayor Stephens reported we are waiting on issuance of the permits by the state in order to start the installation of the splash pad.

NEW BUSINESS:

Subject: Personnel Policy Ordinance Amendment – Attorney Brammell held the first reading of an ordinance amending the personnel policy benefits section as it relates to bereavement leave.

Subject: Street Sign Request – Mayor Stephens reported he has received a request for a street sign for Jim Doyle Road. Discussion held. Decision to check with planning and zoning on this request to verify the address and street sign requirement.

Subject: Mayor’s Update – Mayor Stephens reported the website is still being worked on and hopes to have another presentation on this soon.

Mayor Stephens discussed with Council the Mobile Food Truck – Rollin Ruby’s which has been coming to town one day a week from 11:00 a.m. thru 2:00 p.m. and setting up at the Apothecary. The Henry County Chamber and McDonald’s are upset about this and feel they are taking income from the brick and mortar businesses. A letter sent to New Castle by the Chamber was reviewed. Attorney Brammell stated he feels the main problem is a New Castle issue due to them having a different business license structure. Discussion held with consensus being that as long as our guidelines are followed that the business can set up.

Mayor Stephens reported he has received a letter from the Housing Authority concerning their sidewalks being in need of repair or replacement. Public Works Director McAllister met with Housing Authority Director Michele Walker and reviewed the sidewalks. A lot of them were put in as individual blocks and are now raising up creating trip hazards. After review with a concrete person there is major work needed. We will probably have to do this work in phases as so much is needed. Member Meadows suggested looking into the hydraulic lift product as a possibility.

Mayor Stephens reported that Karen Phillips of 6045 South Main Street wants to purchase the City’s property beside her house. Discussion held with consensus being that we do not want to sell as we need the property for the future option of a widened road back to our sewer plant.

Mayor Stephens reviewed with Council the email notifying us that Tristan Ridge was not funded this year by Kentucky Housing Corporation. The scoring came down to a tie breaker which was

the least amount of cost per unit and the Woda Group did not want to build a cheap complex. They hope to get funded next year.

Subject: Council – New Business – Member Meadows reported that Eminence Speaker is hosting an electronic recycling event on April 23, 2016 from 8:00 a.m. until noon. No washers and dryers are accepted. He plans to take the old copy machine from the fire department out there as it has no value and they have purchased a new one for \$1,200.00 for the Fire Department from their current budgeted amount.

Subject: Open Citizen Comments/Questions – Mayor Stephens asked if anyone from the public wished to speak. No one did.

Subject: Warrants - The warrants for payment were presented and reviewed. Motion made by Member Troxell and seconded by Member Mason to approve the warrants for payment as presented. On a call of vote by Clerk Doane, all members present voted “Yea”.

Subject: Closed Session – None needed.

With no further business to be discussed, motion made by Member Meadows and seconded by Member Mason to adjourn. All members present voted “Yea”. Meeting adjourned at 7:15 p.m.

DRANE STEPHENS, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY