

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, October 10, 2016 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Tom Shroyer, and Lee Ann Armstrong. Absent was Member Joey Bell. Also in attendance were City Attorney William Brammell, City Clerk Sandra Doane, Public Works Director Matt McAllister, Police Chief Kevin Kemper, Henry County Local Representative Chris Brooke, and Citizens Gina & Pete Satterly.

Mayor Stephens called the public hearing to order at 6:15 p.m.

Pledge of allegiance held.

**Subject: County Business** – Magistrate Scott Bates was absent so no report available. Mayor Stephens reported that he has contacted Representative Paul Hornback himself about the need for a better sign on Highway 55 telling trucks not to turn onto Narrow Gage. Mr. Hornback stated he will go and see what he needs to do sometime this week. Mayor Stephens reported he explained in detail that we need the proper signage on Highway 55 not on Narrow Gage after the trucks have already turned. Mayor Stephens asked if there was anything to take back to Magistrate Bates. No one had anything.

**Subject: Bid Opening** – No bids were received for the sale of the 2006 Colorado pickup or the surplus meters. Attorney Brammell stated since we received no bids we can now do a private sale. Motion made by Member Meadows to authorize Mayor Stephens to negotiate the sale of the 2006 Colorado pickup truck for a price not less than \$1,800.00. Motion seconded by Member Mason. On a call for vote by Clerk Doane, all members present voted “Yea”.

The surplus meters were discussed and can also be sold privately since no bid was received. Scrap brass is selling for only 90 cents per pound right now. More information will be obtained and brought back to the next meeting.

**Subject: Annexation** – Pete and Gina Satterly were present to request possible annexation of property belonging to Steve Clark they are interested in purchasing on Mulberry Road and what procedures would be involved. Attorney Brammell stated if the property is contiguous with City property all we would need is a signed consent to annex; read and adopt an intent to annex ordinance and read and adopt the annexation ordinance. We would need a properly documented survey plat as well from an engineer.

Discussion of the availability of water and sewer to the property was held. Water would not be a problem as there is an eight inch main on Mulberry Road on that side. The gravity sewer is on the other side of the pond or across the highway. If it would be further than 100 feet to connect to the sewer, they would be allowed to do a septic system. Public Works Director Matt McAllister stated the work would have to be contracted out if they decide to go to the sewer on the other side of the road as the city does not have the ability to go under the road. Permits would have to be obtained from the state as well. The cost for going under the road and the permits was unknown. Mr.

Satterly stated the price for a septic system is approximately \$8,000.00. It was decided that Public Works Director McAllister would meet with the Satterly's to discuss all the different options.

Council in agreement to annex the property whenever they are ready to proceed.

### **OLD BUSINESS:**

**Subject: Minutes** – The minutes of the previous regular session held on September 12, 2016 and the minutes of the special session held on September 27, 2016 were reviewed. Mayor Stephens asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

### **REPORTS:**

**Subject: Police Department Report** – Police Chief Kevin Kemper reviewed the monthly activity report with council. Chief Kemper reported they had 295 total contacts for the month. Forty-eight citations were issued on one hundred one charges. Fourteen individuals were arrested on twenty-four charges.

Chief Kemper reported that Officer Parham and Sergeant Wells responded to a shooting inside a residence on Henry Street. The gun was recovered safely and the individual who fired the shot was arrested without incident.

Chief Kemper reported that since his written report we have had issues with graffiti on the trail and at Eminence Village. They have received unofficial news that our SRO grant application was denied.

Reported that the department is working on revising their policies and procedures manual.

Chief Kemper reported on an active shooting training that he would like to host which would allow our officers to have the training free but we have to provide a site and due to the liability involved and the timing of doing it in February he has been unable to come up with an appropriate site. Matt McAllister suggested checking on using the old Cropper School.

**Subject: Public Works Department Report** – Public Works Director Matt McAllister reviewed the monthly activity report with council. Mr. McAllister reported on an 8" water main break repaired on the Leon Leonard property.

Mr. McAllister reported that the hydrant at the corner of Mulberry and Clear Creek Road and the guard poles surrounding it were hit by a semi. The parts are in and we are waiting on quotes for the poles. He is attempting to get the trucking company whose employee hit it to pay for the repairs. The driver did stop and give his information to Tim Baer. Discussion held on possibly moving the hydrant away from the corner. This will be looked into.

Member Mason asked if anything could be done about the grates going into the Winterwood apartments. They are dangerously deep and someone is going to get seriously hurt. Mayor Stephens stated he would contact them again about fixing this problem.

Mr. McAllister reported that the #2 effluent pump and sump pump at the plant failed and had to be repaired. We also had a failed contactor at the Mulberry pump station.

Mr. McAllister stated that the construction areas around the park and splash pad were tilled and sown with grass seed/straw and the silt fence has been removed and the sod mowed.

**Subject: Administrative Office Report** – City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that the 2016 tax bills have been mailed with \$28,281.57 having already been collected at September 30, 2016. The total billed was \$361,670.96. We will have a high rate of collection during October due to the 2% discount allowed.

Clerk Doane reported we have received a total refund of \$5,585.60 for our workers compensation audit due to mis-classification by the auditor. Clerk Doane stated she appealed and won the appeal.

Clerk Doane reported that the field audit work is complete but will probably still have to provide a lot of additional information.

Clerk Doane stated she is working on the revised rate for the wastewater treatment for Pleasureville and should have this information for the November meeting with a January 1<sup>st</sup> start date.

**Subject: Fire Department Report** – Member Meadows reviewed the September statistics for the department which shows no fire runs but a total of seven other accidents, alarms, meetings and special details for a total of 36 ½ man hours.

Member Meadows reported the department has chosen Michael Duncan as this years' recipient of the Ronnie Lucas service award.

**Subject: Festivals Update** – Member Armstrong reminded council that the Halloween Festival at the Renaissance Fair is October 29, 2106 from 6:00-9:00 p.m. with the haunted forest from 6:00-8:30 p.m. The cost for overall admission is a canned good per person. The cost for the haunted forest is \$2.00. The banners are being done and if we want a booth we need to fill out the form.

It was discussed that we need to notify the businesses of the Trick or Treat on Main. Reminder that the County is having their trail or treat on the 21<sup>st</sup>.

Member Meadows asked about the date for Light up Eminence. It is the first Saturday in December or December 3, 2016 unless council wants to change it.

**Subject: Parks Update** – Mayor Stephens stated we are holding up on closing the bathrooms at the park due to the great weather we have been having and fall break. The park has been really busy. The splash pad is closed with the blue tuff coating to go down next week. We will re-fence

around it again at that time. The wire mesh box has been designed to cover the pressure lines coming out of the building and will be installed tomorrow. It should work great.

### **NEW BUSINESS:**

**Subject: Eminence Yearbook Ad** - Mayor Stephens reported he has been approached again this year about purchasing an ad in the Eminence yearbook. The cost is \$120.00 for a full page and \$60.00 for a ½ page. Motion made by Member Meadows and seconded by Member Armstrong to proceed with purchasing a full page ad. On a call for vote by Clerk Doane, all members present voted “Yea”.

**Subject: Planning and Zoning Ordinance Amendment** – Attorney Brammell held the first reading of an amendment to the planning and zoning ordinance.

**Subject: Planning and Zoning Variance – Tristan Ridge** – Discussion held on the request for a variance on the number of required parking spaces for the Tristan Ridge Development. No action required. If you want to attend the hearing, please feel free to do so.

**Subject: Open Citizen Comments** – None.

**Subject: Mayor’s Update** – Mayor Stephens reported he has followed up on the snake concern from last month with Ms. Phillips. The extension agent stated there is no effective way to repeal snakes. He was able to find someone who would come and get the cow sucker snakes for their barn. Ms. Phillips still wants us to remove the woods. Discussion held including that we would be destroying the natural habitat and there would still be a waterway behind her house. It was also discussed that cleaning up behind all of the houses would also help.

**Subject: Council – New Business** – Member Armstrong stated we need to address the problem of not being able to see how to get out of King Street onto Main Street. There are vines on the fence which create a sight problem.

Member Shroyer stated he would like to have a “no engine brake” sign on Mulberry Road toward the pump station. Public Works Director asked to purchase one and get it installed.

Member Meadows asked about widening Franklin Street as a possibility for consideration in next year’s budget. The estimated cost would be over \$10,000.00.

The vegetation growth on Blackaby Lane was discussed. Public Works Director McAllister stated he is trying to get someone with the arm mower to come over and do this for us. Mayor Stephens stated he would check into this.

It was reported that Holly Kinderman has been appointed as the new Director of the Chamber. The Renaissance Fair is also providing office space temporarily for the Chamber due to problems at the current location.

**Subject: Warrants** - The warrants for payment were presented and reviewed. Motion made by Member Troxell and seconded by Member Mason to approve the warrants for payment as presented. On a call of vote, all members present voted "Yea".

**Subject: Closed Session** – None needed.

With no further business to be discussed, motion made by Member Shroyer and seconded by Member Troxell to adjourn. All members present voted "Yea". Meeting adjourned at 7:15 p.m.

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DRANE STEPHENS, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST: \_\_\_\_\_  
SANDRA A. DOANE, CITY CLERK  
CITY OF EMINENCE, KENTUCKY