

The City Council of the City of Eminence, Kentucky met in a regular session on Monday, April 10, 2017 at 6:15 p.m. at the Eminence City Hall with Mayor Drane Stephens and the following members present: Danny Meadows, Polly Troxell, Leo Mason, Joey Bell, Fred Downey, and Lee Ann Armstrong. Absent was none. Also in attendance were City Attorney William Brammell, City Clerk Sandra Doane, Public Works Director Matt McAllister, Police Chief Kevin Kemper, Police Sergeant Mike Wells, Magistrate Scott Bates, Citizens Paul Luchini, Adam Luchini, Rebekah Murphy, Jaxon Scriber, Tomi Scriber, Gary Mathis, Larry Jesse, and Henry County Local Representative Chris Brooke.

Mayor Stephens called the meeting to order at 6:15 p.m.

Pledge of allegiance held.

Subject: County Business – Magistrate Scott Bates presented a county update stating that all is well with the County. No state funds are available for doing much of anything. North Main Street is still scheduled to be redone however no time table set. Magistrate Bates reported that several local roads are scheduled for repaving this year.

Magistrate Bates commented that he noticed we have moved the hydrant on Mulberry that keeps getting run over. Mayor Stephens reported yes and that the insurance claim has been submitted and approved with the check to be forthcoming.

Magistrate Bates reported he has not been very successful in getting the sign put up at Narrow Gage Road. Mayor Stephens reported that there is a better sign at the end of Drane Lane. Magistrate Bates asked to follow up on this again.

Mayor Stephens stated we still need something to be done about the rough storm drain on South Main, even if it is only to get the metal out so it won't pop vehicle tires.

Subject: Instagram Presentation – Jaxon Scriber and Adam Luchini presented a presentation on the use of Instagram for announcements by the City. Also present on their behalf was their teacher, Rebecca Murphy. Jaxon and Adam reported that Instagram is what the younger generation are using now versus Facebook. Ages 18-34 account for 45.8% of Instagram users according to a 2016 statistic. 71.4% of their 7th grade class said they would follow a City of Eminence account. Users of Instagram must be over 13. Jaxon and Adam gave a brief overview of setting up and using an Instagram account. Motion made by Member Meadows and seconded by Member Mason to start a Twitter and Instagram account for the City of Eminence. On a call for vote by Clerk Doane, all members present voted "Yea". Debbie Baer will be asked to manage these accounts while she is doing the Facebook page.

Subject: Economic Development – Gary Mathis, Director of Carroll County Community Development Corporation was present to discuss Henry County's economic development status. Mr. Mathis stated he is contracted by Henry County along with five other counties to promote

economic development. Mr. Mathis stated 2016 was very busy for Henry County with several site proposal packages being sent to 8 different companies which resulted in 6 site visits. If we have specific property available for development let him know and he will be glad to market it for us. Having water and sewer available is definitely a plus.

Mr. Mathis reported on other things he is working on including development of a work force with JCTC which includes money available for kids to go to school. He is also working with the Chambers and tourism for a regional approach. He is also doing a Map-A-Thon at the public libraries with students. Prize money will be given.

Another major focus he is working on is getting sewer to Exit 28 in Pendleton so that area of I-71 can be developed.

Mr. Mathis reported he is a grant writer and a city planner if he can help in any way in this area to just let him know. Member Downey inquired if the state could help the City purchase property for industrial development. Mr. Mathis stated no funds are available from the State. Any property would have to be on the state road site before they will promote it and the property would also have to have water and sewer available, have road frontage and be over 10 acres. He, on the other hand, can promote on the local level regardless of the size and other requirements.

Magistrate Bates stated that Mr. Mathis has done a great job for the County. Mr. Mathis stated he will be glad to meet with the City to review possible sites. A meeting will be set up.

Mayor Stephens stated he would get back with Judge Brent on the request to assist with funding the economic development.

OLD BUSINESS:

Subject: Minutes – The minutes of the previous regular session held on March 13, 2017 and the minutes from special sessions held on March 22, 2017 and March 27, 2017 were reviewed. Mayor Stephens Meadows asked for any additions or corrections to the minutes. With no additions or changes forthcoming, Mayor Stephens stated they would stand approved as presented.

REPORTS:

Subject: Police Department Report – Police Chief Kevin Kemper presented the monthly activity report to council. They had 288 total contacts for the month. Forty-One citations were issued on fifty-seven charges. Eighteen individuals were arrested on twenty-nine charges.

Chief Kemper reported on an arrest of a local Methamphetamine dealer which was handled by Sergeant Wells and Office Parham.

Chief Kemper reported the Department participated in the Truth or Consequences Event which involved having students from Henry County and Eminence being put through several scenarios of criminal activity and the results of such activity.

Chief Kemper reported they have nearly finished their policy manual. The officers are reviewing it now. Once complete it will be forwarded to KLC and The KY Association of Chiefs of Police for review. Attorney Brammell will also be asked to review it.

All officers have completed Taser training.

The car computer is working well with great service regardless of the time needed. Reported they are ready to proceed with finalizing this project and paying for that unit.

Chief Kemper reported that KLC, as part of their insurance program, performed an audit of the department with them scoring 63.2. The average score is 40. This should help with our accreditation.

Member Troxell reported there seems to be a lot of activity from the old Big Henry area.

Subject: Public Works Department Report – Public Works Director Matt McAllister reviewed the monthly activity report with council. Reported on routine activities.

Mr. McAllister reported they have finished the hydrant repairs due to the accident on South Main Street.

Mr. McAllister reported they had to repair two water main breaks on the 3” line running back to the sewer plant due to a severe lightning strike hitting the transformer.

Mr. McAllister reported he is working on compiling data for the 2016 CCR which is an annual requirement.

The same lightning strike that broke the water line also caused some electrical issues at the plant which resulted in having to replace the Pleasureville flow meter and they had to blow out all of the lagoon aerators.

Mr. McAllister reported they will probably open the Park bathrooms this week.

Subject: Administrative Office Report – City Clerk Sandra Doane reviewed the monthly administrative office report with council reporting that her office has collected 97.9% of the 2016 tax billing as of April 6, 2017.

Clerk Doane reported on other receipts for the month including receipt of \$332.41 for unclaimed property at the state.

Reported that we have received reimbursement for the damaged fire hydrant on South Main in the amount of \$3,646.25.

Clerk Doane reported on CPR, AED, & First Aid training held at City Hall with 8 participants.

Clerk Doane reported she is continuing to work on the budget for the new fiscal year with it being almost ready for presentation. Reported she is still waiting on the audit for fiscal year ending June 30, 2016 and is very frustrated with this due to us being out of compliance with the State. Council suggested that the Mayor contact someone higher up in the firm to determine what the problem is on this.

Clerk Doane reported that the new billing process went well with about as many cut-offs as usual even though more time has been given to pay.

Subject: Fire Department Report – Member Meadows reported the fire department budget for fiscal year 7-1-17/6-30-18 was approved by the Board. No other report available at this time since the meeting was cut short due to the weather.

Subject: Festivals Update – Clerk Doane reported that the committee meet on April 4th to discuss Eminence Day plans. The committee is very comfortable with Chastity Tuggle taking over the pageant. Other ideas discussed were having a well-known musical group perform around noon to keep people in town; hold a male beauty pageant; have play structures set up for the kids and expansion of the parade.

The quote received for the play equipment was reviewed. Mayor Stephens reported we have been turned down on use of the lot for this so we cannot proceed unless we find an alternate site.

Mayor Stephens reported we probably need to proceed with a decision on the Lunar Beachhouse Band for Eminence Day so we will not lose the group. The cost for three hours is \$1,600.00. Consensus of committee and council to proceed with booking this group.

Subject: Parks Update – No written report. Mayor Stephens reported we will be taking down the fencing around May 15th. We will open the splash pad on Memorial Day Weekend. Member Meadows asked if we could proceed with getting portable restrooms next year during the off season. It was decided to do so but with some way to anchor them down. Member Meadows also asked if we could proceed with getting a stand with bags for individuals to pick up after their dogs and also a sign telling people to pick up after their dogs.

NEW BUSINESS:

Subject: Cable Television Franchise – Mayor Stephens stated he received a letter requesting that we sign off on an extension of Charter Communications' franchise. He forwarded the letter to Attorney Brammell who informed them that we cannot just sign off and would have to follow the required process of adopting a resolution and advertising for bids. Attorney Brammell read the resolution approving the publication of a request for proposals for a non-exclusive franchise to operate cable television systems within the City of Eminence. Motion made by Member Meadows and seconded by Member Armstrong to adopt the resolution as read. On a call for vote, all members present voted "Yea".

Subject: Water/Sewer Rates for Splash Pad - Clerk Doane reviewed some cost scenarios for anticipated water and sewer usage at the splash pad. Public Works Director Matt McAllister has

estimated that we could be using as much as 453,600 gallons of water a week. At the current rates this would cost \$17,939.08 per month for water and sewer. Clerk Doane reviewed possible special rates that we could use for just the splash pad which could reduce this significantly. Council was amazed at the possible water and sewer costs for the splash pad. No decision was made at this time for any special rates. It was discussed to shorten the daily time it is open down to noon thru 7:00 p.m. and to definitely close after Labor Day weekend and to adjust the timing on the turn on button.

Subject: Open Citizen Comments – None.

Subject: Mayor’s Update – Mayor Stephens reported hail damage to one of the police cruisers. An estimate will be obtained.

Subject: Council – New Business – None.

Subject: Warrants - The warrants for payment were presented and reviewed. Motion made by Member Troxell and seconded by Member Mason to approve the warrants for payment as presented. On a call of vote, all members present voted “Yea”.

Subject: Closed Session – None needed.

With no further business to be discussed, motion made by Member Troxell and seconded by Member Meadows to adjourn. All members present voted “Yea”. Meeting adjourned at 8:24 p.m.

DRANE STEPHENS, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: _____
SANDRA A. DOANE, CITY CLERK
CITY OF EMINENCE, KENTUCKY